



July 12-18, 2009

Wabash Valley Fair Association, Inc.

WHAT IS NEW THIS YEAR ...

AIR CONDITIONING

2009 Commercial Exhibitor Guidelines

The **80th Annual Vigo County Fair** starts on Sunday morning July 12, 2009. Pre-fair activity begins on Saturday July 11th, with exhibitor set up starting at 9am. This is a busy day for everyone involved with the Fair and there is considerable public and 4H exhibitor traffic. If your office hours and your work schedule allow only weekday setup, then you must accomplish this on Friday July 10th. Please contact us as soon as possible if this is your situation. If your space is not set-up/occupied by Saturday July 11, 2009 - 6pm, it will be resold to someone on our waiting list and your money **WILL NOT** be refunded.

A \$175 deposit is required with a completed and signed application to hold your exhibitor space. All balances are due by May 29, 2009 or your space will be resold to someone on the waiting list and your deposit forfeited.

Each exhibitor is required to furnish a **Certificate of Insurance** showing at least **\$500,000** coverage for liability and property damage. ***It is to be understood that the exhibitor will be exhibiting at own risk.***

As an exhibitor you will be provided with 1 parking pass for the week. Additional parking passes can be purchased for \$15 each and can be picked up at the fairgrounds office under the grandstands or will be mailed to you in your exhibitor package if so specified in application. Parking is free until 4pm. After 4pm there is a fee of \$3 per vehicle.

Each indoor exhibitor booth will be provided a curtain backdrop and draped partitions, access to electrical outlets AND a much **cooler** atmosphere than in years past. ***The exhibitor is responsible for providing own tables, chairs, electrical cords, etc. that are needed for space.***

You will receive a confirmation letter and exhibitor packet providing information regarding your space, parking and fair/exhibitor schedules. Your exhibitor space is assigned to you at the sole discretion of Edge Marketing, Inc. and the Wabash Valley Fair Association, Inc.

The commercial exhibit hall will be open at 9am during the fair for restocking or delivery if needed. Vehicles will be allowed next to the building for unloading until 10am. At 10 am the front and back access gates will be locked and no vehicles will be permitted.

There is security on the grounds at all times and the commercial building will be locked every evening after closing.

Indoor Commercial Building & Outdoor Pavilion Hours:

SUN	7/12	10a-10p
MON	7/13	10a-10p
TUE	7/14	10a-10p
WED	7/15	10a-10p
THU	7/16	10a-10p
FRI	7/17	10a-10p
SAT	7/18	10a-10p

***If you should have any questions please feel free to contact:
Lisa Edge 765-621-0782 or Email: lisa@goedgemarketing.com***